



# CITY OF DILLON ■ WELLNESS CENTER

Physical Location: 1647 Commerce Drive Phone: 843 774-5115 Fax: 843 774-9335  
 Website: [www.cityofdillon.sc.gov](http://www.cityofdillon.sc.gov) Mailing Address: PO Drawer 431, Dillon, SC 29536

## RENTAL SPACES - RATES & RULES



MULTI-PURPOSE ROOM



CONFERENCE ROOM



CATERING KITCHEN



GYM

### RENTAL RATES

**\$250.00 Deposit required upon reservation**

#### RATES FOR EVENTS THAT DO NOT CHARGE AN ADMISSION FEE

- Multi-purpose Room:
  - \$50.00 For the first hour
  - \$25.00 Each additional hour
- Conference Room:
  - \$30.00 For the first hour
  - \$15.00 Each additional hour
- Gymnasium:
  - \$150.00 For the first hour
  - \$75.00 For each additional hour
- Multi-purpose Room and Gymnasium:
  - \$200.00 For the first hour
  - \$100.00 For each additional hour

#### RATES FOR EVENTS THAT DO CHARGE AN ADMISSION FEE

- Multi-purpose Room:
  - \$100.00 For the first hour
  - \$55.00 Each additional hour
- Gymnasium:
  - \$300.00 For the first hour
  - \$150.00 For each additional hour
- Multi-purpose Room and Gymnasium:
  - STAGE: 12' x 24' x 2' tall, Black Skirt
  - RENTAL: \$100.00

### RENTAL RULES

- Renters must sign in and out with staff on duty and report any damages or equipment not working properly.
- All rentals end at or before 10:00 pm
- All food preparation must be done off site, there are no cooking facilities
- Nothing can be taped, nailed or attached to the walls, ceiling or floor
- Renters must clean up after use and throw all trash in large trash can
- Renters are responsible for set up and breakdown of all tables and chairs.
- All food and supplies must be removed from refrigerator, microwave and cabinets
- No alcoholic beverages allowed
- Rental fees are due one (1) week in advance
- Deposit will be MAILED within seven (7) days unless damages have occurred or clean up is not done

**Rental Policy sheet must be signed upon reservation**