



FISCAL YEAR 2020-2021 GUIDELINES

GENERAL

1. The Facade Incentive Grant Program fiscal year 2020-2021 provides financial assistance for persons making physical improvements to private properties in the Downtown Commercial Historic District. **The applicant must present any changes in the Historic District to the BAR for approval prior to any starting of work.**
2. The improvements must be consistent with the Secretary of the Interior's Standards for Rehabilitation of Historic Buildings and the Historic District Overlay Ordinance. Grant may only be used to improve visible exterior (front and side if it is a corner lot) facades to include building exteriors, display windows, paint, shutters, signage, lighting, landscaping (only if your property includes a green space on the façade), awnings, planters/plants (only if they are built in), or building murals. Everything must be fixed to the property and stay with the property with the exception of the signs.
3. For purposes of this grant initiative, the word 'façade' shall mean the front of the structure and the side if it is a corner lot. DOT (Department of Transportation) requires a minimum of 5' (five feet) clearance for pedestrian passageway. Any amenities placed within the five feet walkway will be the liability of the owner. Awnings and signage must meet the permitting heights and widths based on City ordinances.
4. Secretary of the Interior Standards requires that natural materials that have not been painted remain in their natural state, i.e. unpainted bricks and stone may not be painted. If they have been previously painted, they may be painted again.

ELIGIBLE PROPERTIES

1. Properties located within the Historic Commercial District as illustrated on the map included here.
2. The legal owner of the property as listed in the County Property Records must provide permission for the work and must agree to the maintenance of the property regarding the grant-assisted work. Plant materials paid for in part by the grant must be maintained.

FUNDING

1. Initial funding will be a total of \$24,000 for the 2020-2021 fiscal year.

2. Grant amounts will be funded at a reimbursement of 75% up to a maximum of \$3,000 per project. Example: Project cost is \$4,000 with the grant amount being \$3,000 reimbursable. Lesser amounts may be requested and reimbursed at 75%.
3. Depending upon funding availability, grant amounts for approved projects are 75% of the project total with a maximum of \$3,000.
4. This year we will have new grant levels for sign grants (\$1,000); paint grants (\$1,500) and mural grants (\$3,000) as well as the normal grants. Each of the grants: paint; sign and mural will be at a 75% match with the customer paying 25% up to the maximum amounts listed above as reimbursable. For example, if your sign cost came to \$1335 you would be reimbursed up to \$1000. The total cost to you for your sign would be \$335
5. No one recipient will receive more than \$3,000 in grant funds of any kind in a fiscal year unless we have unused funds on March 1st. At that time, we will open the grant approval process back up to anyone who had a ready-to-go project that can be completed with all paperwork turned in to DCA office by June 1st, even if you have previously received a façade grant during this fiscal year. We will have a vetting system through our Board of Directors as to how we determine who will receive the remaining funds. Our goal is to use all funding available to the historic district to continue to improve the beauty of our historic commercial area which will in turn bring new business and growth to our area.
6. Grants are issued on a first-come, first-served basis. There is no carry-over of funding or reimbursable projects from one fiscal year to the next (after June 30 of each year). Only one façade per fiscal year per applicant.
7. *Projects must be completed with invoices, cancelled checks (front and back) and a final inspection submitted within the same fiscal year of approval date in order to receive reimbursement.*

APPLICATION AND APPROVAL PROCESS

1. The applicant submits a COA to Dillon Community Alliance (which DCA will assist you with completing if you are a member of that non-profit), signed by the Applicant and the Property Owner, with a photograph of the property and pictures of materials/items to be used, contractor information and contractor's estimate.
2. Upon approval of the COA, before beginning project work, the applicant must submit a completed and signed Façade Grant Agreement with a copy of the approved COA to Dillon Community Alliance.

FAÇADE PROJECT

1. *Projects must be completed within the fiscal year they are started.*
2. Construction projects require a building permit. Contact the Code Enforcement Department at 843 774-0040 Ext 1012. for permitting.

3. Contractors must have a professional trade license and a city business license.
4. Any changes to the design after initial approval must be resubmitted to the BAR for approval.
5. Any project not completed to the standards of the COA will not be reimbursed.

REIMBURSEMENT PROCESS

Reimbursement will occur only after:

1. Project completion and final inspection with approval by Code Enforcement and BAR Chairman
2. Submission of invoices and two-sided cancelled check copies
3. *****You must pay your vendors/contractors from your account first, present the requested information to DCA who will in turn send it to the City of Dillon for review and reimbursement. *****

All materials go to:

Dillon Community Alliance
Liaison/Non-Profit for City Improvement
221 E Main St
Dillon, SC 29536
803-600-3581
Email: steph.dilloncommunityalliance@gmail.com

With Oversight By:

Benny Genwright
Code Enforcement Office
401 West Main Street
Dillon, SC 29536
For more information, call 843 774-0040 Ext 1012.

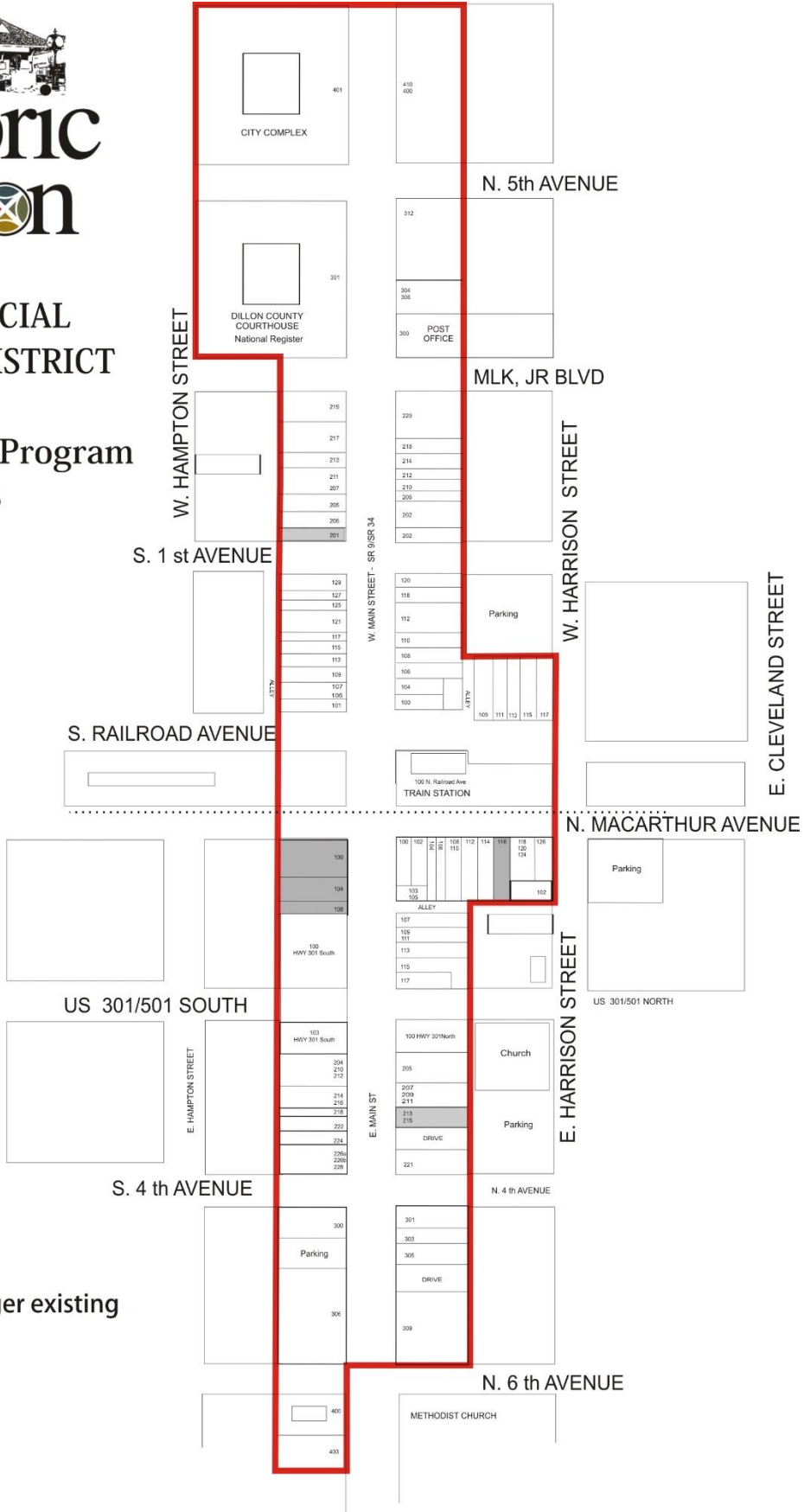
Updated September 21, 2020



Historic Dillon

COMMERCIAL HISTORIC DISTRICT

Facade Grant Program 2013



 No longer existing

DILLON DOWNTOWN HISTORIC DISTRICT
FACADE GRANT PROGRAM
AGREEMENT

Name of Applicant: _____

Name of Business:

Property Address: _____

Phone Number: _____ E-Mail _____

Timeline: Start Date _____ Completion Date _____

Detailed Itemized Budget: _____

Total Cost of Improvements:
\$ _____

Amount Requested:
(Maximum of \$1000; \$1500; or \$3,000, or 75% of Total Cost.): \$ _____

I (we) understand that in order for my request for funds to be approved, I must agree to follow the approved COA plans submitted as part of this agreement. I also understand that monies are granted on a reimbursement basis, following completion of the work. Design changes not approved by the BAR will not be funded and could result in loss of the grant. I am aware that in order to be reimbursed I must submit cancelled checks (front and back), paid invoices and properly completed forms. I further am aware that:

1. *The project must be physically started within 30 days of the start date above. If the project has not been started by that time, this agreement is void and funds will be awarded to next in line. Applicant may reapply if there are funds available.*
2. *The project must be completed within a maximum of 90 days and in the fiscal year it is started.*
3. *All receipts and documentation must be turned in within one week of completion and no later than June 1, 2021.*

Lastly, I understand that any work completed prior to the date of grant approval is not eligible for funding

Signed _____
Property Owner(s) Date

Signed _____
Tenant(s) Date

To be completed by the City of Dillon:

BAR Chairman _____

Date Received _____

Code Enforcement _____

Approved _____ Denied _____ Amount Granted _____

Recommendations:
